



Indraprastha Institute of Information Technology, Delhi

(A State University, established by Government of NCT Delhi)

Okhla Phase-III, New Delhi-110020

Website: <http://www.iiitd.ac.in>

IIIT-D/Bldg/Operations/CCC/268/2019-20/-6166

25th November 2020

Office Order No. -401/2020

This is to convey that strict compliance to the Covid-19 protocols are to be followed without fail by the entire IIIT-D community in Campus.

All are requested to follow the IIIT-D advisories on the website and the Govt. directions issued from time to time and for compliance in this regard.

The following protocols are to be followed, in case:

- i. You are symptomatic
- ii. You have/had direct physical contact with a COVID-19 positive patient on campus.
- iii. You have minimal exposure to COVID-19 positive patient but utilized common amenities

i. You are symptomatic:

In case you are experiencing any of the symptoms - fever with or without chills, cold, runny nose, cough, sore throat, difficulty in breathing, excessive body pain, loss of smell, loss of taste, decrease in appetite, nausea or vomiting, diarrhea, abdominal pain:

- a. Immediately self-isolate yourself in your accommodation on campus or at home, and inform the Resident Doctor on 9764904667.
- b. Once the Doctor has taken down your complaints, you will be prescribed the medications and will have to undergo testing.
- c. If after the testing, you turn out to be "**negative**", you can resume the activities on campus as per advice of the Doctor.
- d. If tested "**positive**", you will have to be under strict isolation on campus or at home for **17 days** and will have to follow all guidelines until tested negative /as per Govt. Guidelines issued from time to time.
- e. The contact-tracing, i.e. the process of identifying all people that a COVID-19 patient has come in contact with in the last two weeks, will be done. This will be done to monitor the disease exposure and for early recognition and treatment of new cases, if at all.
- f. All the common facilities used by the individual found to be, COVID-19 positive, will be sanitized and placed under lockdown for 48 hours. Post this, daily sanitization will be conducted so that the disease is contained. All steps, to be taken, will be the joint efforts of the Healthcare professionals, Students' Affairs, FMS staff and the Security Guards and we expect full cooperation from the students/residents in these tough times.
- g. In case a positive patient wishes to go home by their own private vehicle (not by any cab service or public transport), may do so at their own risk, after getting approval from the Covid Care Committee.

ii. You have/had direct physical contact with a COVID-19 positive patient on campus in the last 14 days:

Applicable to persons who have been found to have moderate to maximum exposure in contact-tracing such as with colleagues, guide, lab partners, friends, spouse etc. Immediate isolation has to be done for 10 days to contain the spread of the disease and early intervention. Such official of the Institute has to work from home, wherever feasible with due intimation to their respective Reporting Officer who would in turn inform the HR.

- a. If you develop any symptoms as mentioned above, please inform the Resident Doctor on Intercom # 531 or 9764904667 (in case of any emergency). Once the Doctor has taken down your complaints, you will be prescribed the medications and will have to undergo testing.
- b. If after testing, you turn out to be “**negative**”, you can resume the activities on campus once all your symptoms are resolved.
- c. If tested “**positive**”, please refer to point (i) as mentioned above.

iii. You have minimal exposure to a COVID-19 positive patient but utilized common amenities

Applicable to persons residing on the same floors, using the same washrooms, or any contact due to proximity of residence, workplace or during leisure time.

- a. You will have to undergo self-isolation and monitoring for 7 days, during this period the official of the Institute has to work from home with due intimation to respective reporting officer who would in turn inform the HR. He/She may resume activities on campus after completion of isolation period with no symptoms hinting towards the infection.
- b. If found symptomatic, protocol to be followed as mentioned above.

Please note that these protocols are set keeping the best interest and safety of all individuals on campus as we are already in the Third COVID-19 Peak in Delhi.

The IIIT-D Student Affairs Department, Security and FMS teams are being empowered to notify any violation in this regard and bring it to the notice of the IIIT-D Administration.

In case of repeated violation, the concerned student/s may be advised to vacate the premises under intimation to the concerned faculty/Guide/Academic Supervisors without any appeal.

The above may be in deviation from the standard HR policies in view of the prevailing extraordinary circumstances during the pandemic situation.

This is issued with the approval of the Competent Authority.


Ashok Kumar Solanki
Registrar